## Carroll County Fiscal Court Minutes February 28, 2023

Members present were Judge	Executive David Wilhoite, M	as held on Tuesday, February 28, 2023 Magistrate Benjie Long, Magistrate ck Marsh. Judge Wilhoite called the
Pledge of Allegiance Judge Wilhoite opened the m	neeting with the Pledge and a p	orayer.
Approve Minutes Magistrate Nab made a moti Cable 2 <sup>nd</sup> . All in favor. Motion		m the 02/14/2023 meeting. Magistrate
	4 ayes	0 nays
Budget Transfers Magistrate Cable made a mo 2 <sup>nd</sup> . All in favor. Motion carr		st of budget transfers. Magistrate Nab
	4 ayes	0 nays
Invoice Approval Magistrate Nab made a moti in favor. Motion carries.	on to approve the attached list	of invoices. Magistrate Long 2 <sup>nd</sup> . All
	4 ayes	0 nays
Magistrate Cable made a mo	nce – 2 <sup>nd</sup> Reading & Final Ado tion to have the second readin ord. All in favor. Motion carries	g of the attached Transient Room Tax
	4 ayes	0 nays
County Attorney Nick Marsh	read the ordinance.	
Magistrate Nab made a moti Cable 2 <sup>nd</sup> . All in favor. Motio	-	ient Room Tax Ordinance. Magistrate
	4 ayes	0 nays
<u> </u>	to be charged by certified elec-	eading of the attached ordinance ctrical inspectors. Magistrate Long 2 <sup>n</sup>

0 nays 4 ayes

Magistrate Long made a motion to read the attached Resolution 2023-0228A authorizing the County Judge Executive to enter into contract with East Kentucky Electrical Inspections for electric inspector for Carroll County. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

> 4 ayes 0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Nab made a motion to approve Resolution 2023-0228A as read. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

> 4 ayes 0 nays

### **ARPA Funds Resolution**

County Attorney Nick Marsh read Resolution 2023-0228B, authorizing the payment of funds in the amount of \$142,626.96 available to the county through the American Rescue Plan Act of 2021, for the purpose of procuring and outfitting two vehicles for the Sheriff's Department, procuring a vehicle for the Senior Center and amending the July 12, 2022 resolution regarding an adjustment to the price of the purchase of a John Deere Gator. Magistrate Cable made a motion to approve Resolution 2023-0228B as read. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

#### NKADD Housing Study Agreement

CCCDC Director Matt Adkins informed the court that the NKADD will be conducting a housing study of the 8 counties in the region. The cost to participate in the survey is \$1400. Magistrate Long made a motion to participate in the study. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

## Carroll County Conservation District

David Rowlett and Joe Raisor were in attendance to review the Soil Conservation District's activities, programs and funding sources. The county's annual contribution to the district is \$31,000. No action taken.

### Department Head Report

EMS/EMA – Director Tony Crutcher reported 354 EMS runs YTD. Dealing with ongoing mechanical issues with ambulances and working toward DOT compliance. Recently attended Region 6 EM Meeting.

Solid Waste – Director PJ Knight recently attended floodplain training and passed her certification and will be attending a Solid Waste grants training tomorrow. The clean up dates for the small cities have been scheduled. Nuisance complaints YTD are 20 verbal and 12 written. Discussed issues with the public using private dumpsters and the flooded loading dock at the old VF outlet property.

Animal Shelter – Theresa Hehe provided the attached shelter report and updated the court that there a couple of bad spots in the new coating on the shelter floor. The company has been notified and will be coming to repair.

Senior Center – Frances Steurer updated the court on the activities offered at the center, their funding sources and volunteer opportunities. They are the top center of 6 rural centers in the district.

Kysoc Nature Center – Gail Becraft updated the court on the planning of a summer day camp at Kysoc this summer and asked for approval to host the camp. Magistrate Nab made the motion to allow a summer day camp at Kysoc. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Road Dept. – Gene Clayton reported the dept is doing winter maintenance on equipment, organizing and cleaning the shop. The culvert in Indian Hills is being replaced. Staffing is an issue as the dept is currently down 2 employees. Three new salt boxes and a new snow plow are needed. Magistrate Long made a motion to purchase three salt boxes with ARPA funds. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Magistrate Cable made a motion to purchase a snow plow with ARPA funds. Magistrate Nab 2<sup>nd</sup>. All in favor motion carries.

4 ayes 0 nays

Parks & Rec – Director JP Dale provided the attached update to the court and reported a tree fell on the wooden bridge. Magistrate Nab asked about the upgrade to the tennis courts and the addition of pickle ball courts. Magistrate Nab also inquired about the frozen water lines at the complex and how to handle that issue going forward.

CCCDC – Director Matt Adkins reported that he had received a grant award notification of a \$75,000 matching grant for repairs to the Kysoc bridge and the Cartmell playground grant was awarded that was sponsored by the city. He also reported that there may be Land Water Conservation grant funds available for the tennis court upgrades.

Jail – Daniel Rose reported on ongoing maintenance upgrades at the jail and that he is currently 7 or 8 employees short. He discussed with the court the need for an increase in medical coverage and the need for an increase in Per Diem fees for contracts with other counties. Magistrate Cable made a motion to table the requests until the next meeting in order to gather more information. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Jailer Rose also presented two estimates for installation of a fence around the jail. Professional Fence Co \$18,038 and Carroll County Fence Company \$14,985.33. Magistrate Cable made a motion to approve the estimate from Carroll County Fence. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Coroner Brent Stucker reported to the court that the office has a new email <u>carrollcountycoronersoffice@gmail.com</u>. The deputy coroners can access this email as well as himself.

Sheriff Ryan Gosser reported 97 citations, 18 courtesy calls, 23 criminal cases,17 collisions and 11 incident reports. He has one open slot for a deputy. The court requested extra patrols at the county park and Kysoc due to recent vandalism. The court asked how many deputies are needed to have 24-hour coverage in the county. Sheriff Gosser reported that it would take 8 deputies and he currently has 5.

County Clerk Danielle Kinman reported that March is their busiest month for farm tags and encouraged everyone to make the optional \$10 donation when renewing those tags as that money comes back to our local community to support FFA and 4H programs. She also reported that 375 local names had been purged recently from the voter registration by the state due to inactivity. There will be three voting centers for the next election – the state park, the library and Sanders.

#### Judge's Comments

Judge Wilhoite shared a thank you letter from Steinhardt Heating and Cooling for using their services at Kysoc. He updated the court regarding a letter he recently sent to dispatch requesting that Animal Shelter Director Theresa Hehe be the first point of contact for after hour dog calls. He also discussed with the court the requirements of 3<sup>rd</sup> party insurance coverage at Kysoc.

County Attorney Comments

None

**Magistrate Comments** 

Long – None

Cable – None

Nab – asked about live streaming the court meetings. It is being worked on and we are getting closer to being able to do that.

#### Executive Session

Magistrate Cable made a motion to go into executive session regarding a personnel issue. Magistrate Long  $2^{nd}$ . All in favor. Motion carries.

4 ayes 0 nays

Magistrate Cable made a motion to reconvene the meeting after returning from exec	utive
session. Magistrate Long 2 <sup>nd</sup> . All in favor.	

4 ayes 0 nays

Magistrate Nab made a motion to create a new position – Division of Government Services and set the salary of \$120,000 plus benefits. Magistrate Long  $2^{nd}$ . All in favor. Motion carries.

4 ayes 0 nays

Judge Wilhoite made a motion to hire Matt Adkins as Director of Government Services. Magistrate Cable  $2^{nd}$ . All in favor. Motion carries.

4 ayes 0 nays

Magistrate Long commented that Matt will be an asset to the county and he's glad to have him on board.

## Adjournment

Magistrate Nab made a motion to adjourn the meeting. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Date of Approval: 03/14/2023

David Wilhoite Traci Courtney
Carroll County Judge Executive Fiscal Court Clerk

# Vendor Claims Register - Summary

CARROLL COUNTY FISCAL COURT

FEBRUARY 28, 2023 INVOICES

All Funds

From: 02/28/2023 To: 02/28/2023

Amoun	Pd	Vendor Name	Check	Invoice	P.O. No.	ccount	Date	Voucher
31.9	Ø	ADVANCE AUTO	00031408	533930473339		1-1000	02/28	00002484
171.9	$\square$	AMAZON CAPITAL SERVICES	00031409	1KNL-6CFX-31		1-1000	02/28	00002485
46.8	Ø	BOONIE'S WATER CONDITIONING INC	00031410	119308		1-1000	02/28	00002486
1,187.4	Ø	DUPLICATOR SALES & SERVICE	00011806	770085		4-1000	02/28	00002487
386.7	Ø	EMERGENCY EQUIPMENT SPECIALISTS INC.	00031412	23-009		1-1000	02/28	00002488
1,171.8	Ø	LOGANS	00012153	70685		9-1000	02/28	00002489
55.2	$\square$	MASTERS TELECOM LLC	00031414	14750		1-1000	02/28	00002490
4,058.5	Ø	MEGERLE LAW	00031415	4486		1-1000	02/28	00002491
39.0	$\square$	MR PEST CONTROL & TERMITE INC	00031416	145919		1-1000	02/28	00002492
576.8	$\square$	PRESTONVILLE BP	00006459	1488		3-1000	02/28	00002493
483.2	Ø	PRESTONVILLE BP	00006460	1496		3-1000	02/28	00002494
569.9	$\square$	PRESTONVILLE BP	00006461	1497		3-1000	02/28	00002495
500.0	Ø	SERENITY FUNERAL CARE	00031420	2/19/2023		1-1000	02/28	00002496
500.0	Ø	TANDY-ECKLER-RILEY FUNERAL HOME	00031421	2/16/2023		1-1000	02/28	00002497
450.0	$\overline{\mathbf{Q}}$	MIND LIFT	00031422	0017		1-1000	02/28	00002498
525.4	Ø	TRACTOR SUPPLY CREDIT PLAN	00010103	196958		4-1000	02/28	00002499
835.2	$\overline{\mathbf{Q}}$	U.S. BANK	00016627	021523027W		3-1000	02/28	00002500
124.8		INDUSTRIAL SUPPLY COMPANY	00031425	51120882		1-1000	02/28	00002501
361.6		WAL MART COMMUNITY	00006462	03426		3-1000	02/28	00002502
600.2	Ø	CARROLLTON AUTO PARTS	00014937	557821		2-1000	02/28	00002503
1,407.7	Ø	CRAIG RENTAL CENTER	00014938	179003		2-1000	02/28	00002504
2,678.5	V	CRAIGS INC	00010104	179006		4-1000	02/28	00002505
203.3	V	JACOBI SALES INC.	00014940	XC72640		2-1000	02/28	00002506
2,437.0	V	LITERS INC	00014941	100299332		2-1000	02/28	00002507
1,037.2	Ø	OREILLY AUTO PARTS	00014942	2261-415474		2-1000	02/28	00002508
2,745.0	Ø	JOHNSON CONTROLS FIRE PROTECTION LP	00014943	89559686		2-1000	02/28	00002509
552.0	Ø	TOOLE & ROSE SUPPLY	00014944	2302-812410		2-1000	02/28	00002510
242.6	Ø	TOTAL TRUCK PARTS	00014945	822171		2-1000	02/28	00002511
6,720.9	Ø	UHL TRUCK SALES	00014946	21S106874		2-1000	02/28	00002512
362.6		WRIGHT IMPLEMENT LLC	00014947	1994308		2-1000	02/28	00002513
133.3	$\square$	BOB BARKER CO INC	00016628	INV1873415		3-1000	02/28	00002514
3,930.1	<u> </u>	CHARM-TEX, INC.	00016629	0312179-IN		3-1000	02/28	00002515
860.0	<u> </u>	CORNERSTON DIAGNOSTICS INC	00016630	8573(2)		3-1000	02/28	00002516
10,688.8	<u> </u>	KELLWELL FOOD MANAGEMENT	00016631	201187		3-1000	02/28	00002517

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All Funds

From: 02/28/2023 To: 02/28/2023

Amou	Pd	Vendor Name	Check	Invoice	P.O. No.		Account	Date	Voucher
1,363.8	Ø	KIESLERS POLICE SUPPLY INC	00016632	IN207215		0	03-1000-	02/28	00002518
150.0	$\square$	LAURA BETH AUSTIN	00016633	9041-9041-02		0	03-1000-	02/28	00002519
95.0	$\square$	LEE'S LOCK SERVICE INC	00016634	2-1-2023		0	03-1000-	02/28	00002520
12,697.0	Ø	SOUTHERN HEALTH PARTNERS	00016635	BASE46571		0	03-1000-	02/28	00002521
531.5	$\square$	STAPLES CREDIT PLAN	00012155	322447313		0	09-1000-	02/28	00002522
159.7	Ø	STERICYCLE, INC.	00016637	4011576339		0	03-1000-	02/28	00002523
1,455.0	$\square$	SWANSON SERVICES CORPORATION	00016638	1689104		0	03-1000-	02/28	00002524
689.6	$\square$	VICTORY SUPPLY	00016639	0077756		0	03-1000-	02/28	00002525
19,500.0	$\square$	HAWKINS PLUMBING	00010105	8265602		0	04-1000-	02/28	00002526
340.0	$\square$	TERRYS HVAC INC	00010106	256677		0	04-1000-	02/28	00002527
237.8	Ø	J & N ELECTRONICS, INCORPORATED	00012156	54610		0	09-1000-	02/28	00002528
85.0	Ø	KOEHLER WELDING SUPPLY INC.	00012157	326325		0	09-1000-	02/28	00002529
658.3	Ø	WEX BANK	00012158	87241656		0	09-1000-	02/28	00002530
572.3	Ø	BSN SPORTS	00011807	920542086		0	14-1000-	02/28	00002531
449.6	$\square$	SPEAR CORPORATION	00011808	320515		0	14-1000-	02/28	00002532
86.8	$\square$	KENTUCKY UNIFORMS INC	00003046	235506-03		0	18-1000-	02/28	00002533
85.0	$\square$	PAULS TIRE INC	00003047	38786		0	18-1000-	02/28	00002534
45,756.9	$\square$	MARSHALL FORD	00000012	703333		0	07-1000-	02/28	00002535
867.0	$\square$	TOTAL TRUCK PARTS	00014948			0	02-1000-	02/28	00002537
29.0	$\square$	LOGANS	00031427			0	01-1000-	02/28	00002538
23.4	Ø	STAPLES CREDIT PLAN	00003048			0	18-1000-	02/28	00002539
420.0	$\square$	J & N ELECTRONICS, INCORPORATED	00012159			0	09-1000-	02/28	00002540
4,581.0	Ø	RUMPKE	00006463			0	13-1000-	02/28	00002541
586.2	$\square$	BOUND TREE MEDICAL LLC	00012160			0	09-1000-	02/28	00002542
154.7	Ø	PAXTON MEDIA GROUP	00031428			0	01-1000-	02/28	00002543
703.3	Ø	FIRE & SPECIALTY EQUIPMENT COMPANY LLC	00012161			0	09-1000-	02/28	00002544
347.9	Ø	AMAZON CAPITAL SERVICES	00010107			0	04-1000-	02/28	00002545
223.6	Ø	LOGANS	00014949			)	02-1000-	02/28	00002546
139,526.9		62 Vouchers Listed							